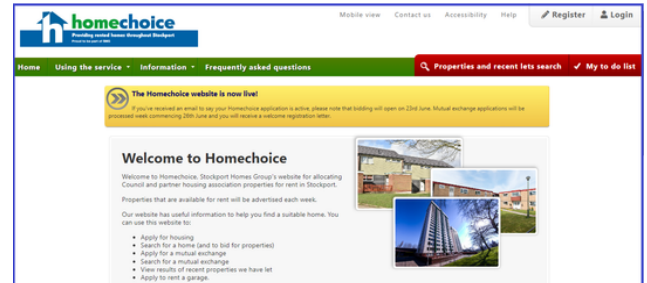


## Guide to bidding on Homechoice

Please note: The Homechoice Advert will run from 00:01 Friday to 23:59 Tuesday each week. You are entitled to three bids per week.

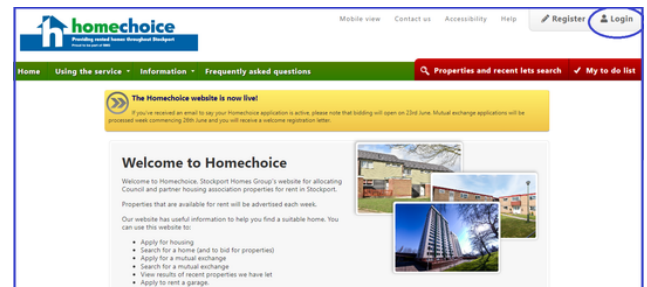
1

Go to the Homechoice website  
[www.homechoicestockport.org](http://www.homechoicestockport.org)



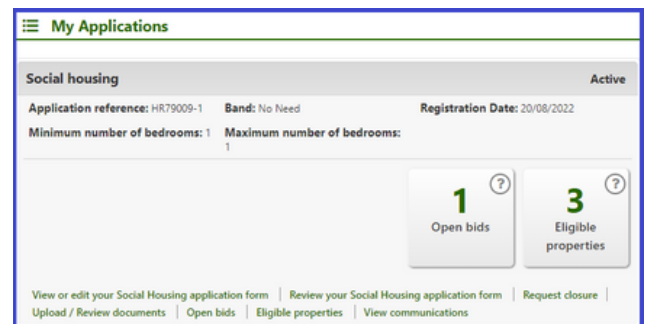
2

Click on the login button in the top right corner.



3

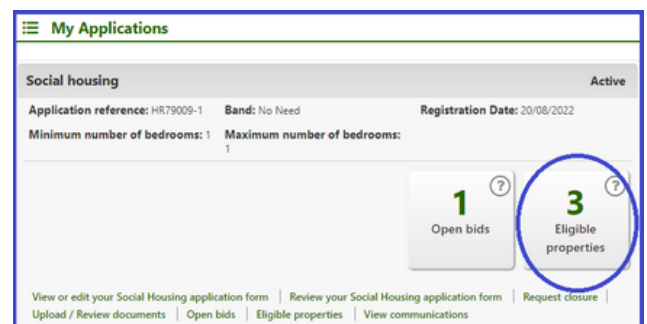
Go to 'My Account' and then 'My Applications'.



4

Click on the 'Eligible properties' button (this shows you properties that you are eligible to bid on). Before you place your bid, you will see your position in the queue. We do still encourage you to bid.

**Please note: The queue position is based on the points allocated at the time of placing your bid and does not guarantee that position when bidding closes. All positions are confirmed once the bidding cycle ends.**



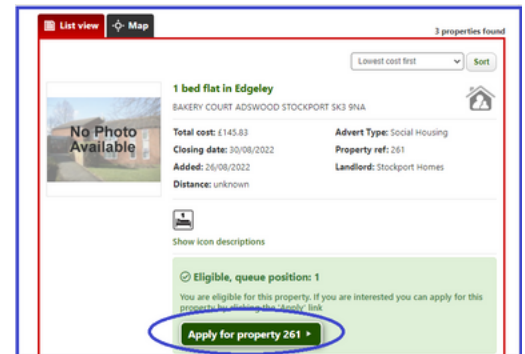
If you have any issues bidding on the Homechoice website or have forgotten your login details, please email [homechoice@stockporthomes.org](mailto:homechoice@stockporthomes.org)  
[www.homechoicestockport.org](http://www.homechoicestockport.org)

## Guide to bidding on Homechoice

Please note: The Homechoice Advert will run from 00:01 Friday to 23:59 Tuesday each week. You are entitled to three bids per week.

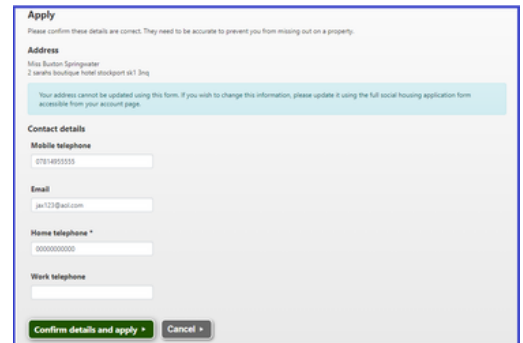
5

To place a bid, click on the 'Apply for a property button'.



6

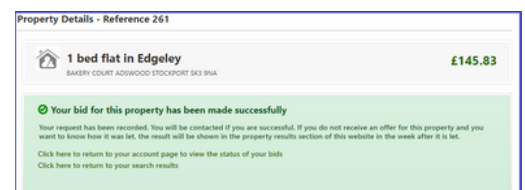
Please complete the contact details and ensure the information is current as this will be used to contact you in the event you are successful for offer. Then click 'confirm details and apply'.



The screenshot shows the 'Apply' form for the property. It includes fields for address, contact details (mobile, email, home, and work telephone), and a 'Confirm details and apply' button at the bottom, which is circled in red.

7

You will then see a message to confirm that your bid had been made successfully.



8

When you go back to the 'My Account' page you will see the open bids you have placed.



## Guide to bidding on Homechoice

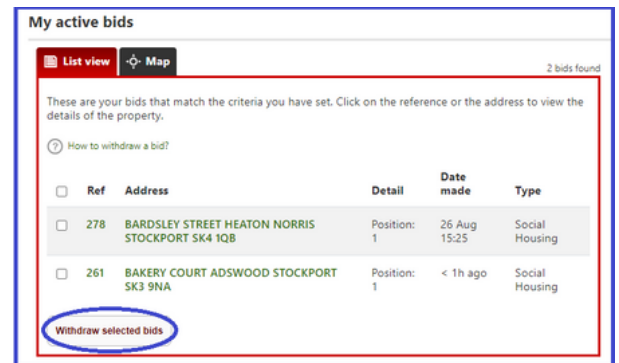
Please note: The Homechoice Advert will run from 00:01 Friday to 23:59 Tuesday each week. You are entitled to three bids per week.

9

If you change your mind about a bid, you can withdraw your bid at any point before the advert closes.

Go to 'My Account' and on the right hand side, click on 'My bids'. Click into the box on the left hand side against the property you wish to withdraw the bid from and click 'Withdraw selected bid'.

You will be asked to confirm you wish to withdraw the bid, click 'yes' and your bid is withdrawn.



**My active bids**

List view Map 2 bids found

These are your bids that match the criteria you have set. Click on the reference or the address to view the details of the property.

How to withdraw a bid?

<input type="checkbox"/>	Ref	Address	Detail	Date made	Type
<input type="checkbox"/>	278	BARDSLEY STREET HEATON NORRIS STOCKPORT SK4 1QB	Position: 1	26 Aug 15:25	Social Housing
<input type="checkbox"/>	261	BAKERY COURT ADSWOOD STOCKPORT SK3 9NA	Position: 1	< 1h ago	Social Housing

Withdraw selected bids